

West Hillcrest Community Development District

Board of Supervisors

Jeff Hills, Assistant Secretary
Thomas Spence, Assistant Secretary
Nick Dister, Assistant Secretary
Ryan Motko, Assistant Secretary
Steve Luce, Assistant Secretary

Brian Lamb District Manager
John Vericker, District Counsel
Tonja Stewart, District Engineer

Special Organizational Meeting

Tuesday, April 18, 2023, at 11:00 am.

The Special Organizational Meeting of West Hillcrest Community Development District will be held on **April 18, 2023, at 11:00 am. at the SpringHill Suites by Marriott Tampa Suncoast Parkway located at 16615 Crosspointe Run, Land O' Lakes, FL 34638.** Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Join Zoom Meeting

<https://us06web.zoom.us/j/86968837532?pwd=bzlwEVkdk5Zy0ZIN3pkZHJzWm10QT09>

Meeting ID: 869 6883 7532 Passcode: 138312

SPECIAL ORGANIZATIONAL MEETING OF BOARD OF SUPERVISORS

1. CALL TO ORDER

A. Overview of Meeting Procedures and Decorum

2. PUBLIC COMMENT PERIOD

3. ADMINISTER OATHS OF OFFICE TO BOARD ASSIGNED IN PETITION

4. SEAT NEW BOARD MEMBERS

A. Overview of Forms, Sunshine Amendment, Code of Ethics, Supervisor Responsibilities

B. Acceptance of Board of Supervisors Resignation – Jefferey Hills

5. APPOINTMENT OF OFFICERS – Resolution 2023-01Tab 01

A. Chairman

B. Vice Chairman

C. Secretary

D. Treasurer

E. Assistant Secretaries

6. APPOINTMENT OF CONSULTANTS

A. Consider Appointment of District Manager – Resolution 2023-02.....Tab 02

B. Designation of Registered Agent/Office – Resolution 2023-03.....Tab 03

C. Consider Appointment of District General Counsel – Resolution 2023-04.....Tab 04

D. Consider Appointment of Interim District Engineer – By Motion

i. Authorize RFQ for District Engineer

E. Consider Appointment of Bond Counsel – GrayRobinson, P.A.Tab 05

F. Consider Appointment of Investment Banker – FMS BondsTab 06

G. Consider Appointment of Trustee – US Bank-By Motion.....Tab 07

7. BUSINESS MATTERS

A. Consider Authorizing Notice of Establishment-Resolution 2023-05.....Tab 08

B. Consider Policy of Compensation for Board Members – Resolution 2023-06.....Tab 09

C. Consider Policy of Reimbursement of District Travel Expenses – Resolution 2023-07.....Tab 10

D. Consider Designation of Primary Administrative Office and Local Records

Office – Resolution 2023-08.....Tab 11

E. Consider District Records Retention Schedule – Resolution 2023-09.....Tab 12

F. Consider Fiscal Year 2023 Regular Meeting Schedule and Location-Resolution 2023-10 ..Tab 13

District Office

Inframark
2005 Pan Am Circle
Tampa, Florida 33607
(813) 873 – 7300

Meeting Location:

SpringHill Suites
16615 Crosspointe Run
Land O' Lakes, FL 3463

G.	Consider Landowners' Meeting Date, Time and Location- Resolution 2023-11	Tab 14
H.	Consider Proposed FY 2023 Annual Budget & Set Public Hearing – Resolution 2023-12	Tab 15
I.	Consider Proposed FY 2024 Annual Budget & Set Public Hearing – Resolution 2023-13	Tab 16
J.	Set Public Hearing for Uniform Method of Collections – Resolution 2023-14	Tab 17
K.	Consider Rules of Procedure & Setting Public Hearing - Resolution 2023-15	Tab 18
L.	Consider Policy Re: Support & Legal Defense for Board & Staff- Resolution 2023-16	Tab 19
M.	Authorization to obtain General Liability and Public Officers Insurance- By Motion	
N.	Consider Designation of a Qualified Public Depository- Resolution 2023-17	Tab 20
O.	Authorization of Signatories- Resolution 2023-18	Tab 21
P.	Authorization to Disburse Funds for Expenses- Resolution 2023-19	Tab 22
Q.	Consider Adoption of Investment Policy- Resolution 2023-20	Tab 23
R.	Consider Approval of Florida Statewide Mutual Aid Agreement- Resolution 2023-21	Tab 24
S.	Consider Provisions for Public Comments – Resolution 2023-22	Tab 25
T.	Appointment of Audit Committee - By Motion	
U.	Consideration of ADA Website Compliance Agreement.....	Tab 26
8.	PRELIMINARY REPORT PRESENTATIONS & ITEMS RELATED TO FINANCE & BOND ISSUANCE	
A.	Consider Master Report of Engineer	Tab 27
B.	Consider Bond Validation Report of Assessment Consultant	Tab 28
C.	Authorizing Issuance of Bonds/Filing of Validation Complaint – Resolution 2023-23	Tab 29
	<i>i.</i> Master Trust Indenture	
D.	Consider Authorization of Chairman to Accept or Execute Certain Documents Resolution 2023-24	Tab 30
E.	Other Matters Relating to Financing	
9.	ADMINISTRATIVE MATTERS	
A.	Request for Working Capital – By Motion	
10.	STAFF REPORTS	
A.	District Counsel	
B.	District Manager	
C.	District Engineer	
11.	BOARD MEMBERS COMMENTS	
12.	PUBLIC COMMENTS	
13.	ADJOURNMENT	

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

